

# TRANSFER OUT FORM

To have your SEVIS record transferred to your new school/university, please complete this form and email it to ISSS at [iss@nmsu.edu](mailto:iss@nmsu.edu). Please include a **photocopy of your admission/acceptance letter** (from your new school/university).

If you are unsure how to choose a release date, you should speak with your new school's DSO.

If you decide to cancel your SEVIS transfer, you must notify your current international advisor BEFORE your SEVIS release date.

## TO BE COMPLETED BY THE STUDENT

Name:	_____	Aggie ID #:	_____
	(Last/Family) (First/Given)		
Date of Birth:	_____	SEVIS ID #:	_____
Email Address:	_____	Phone #:	( ) _____
Major Field of Study:	_____		
Transfer School Name:	_____		
Transfer School Address:	_____		
Transfer SEVIS School Code:	_____		
Start Date of the New Program:	____/____/____ MM/DD/YYYY	Transfer School Phone:	( ) _____
Date you want your I-20 to be released?	____/____/____ MM/DD/YYYY		
Reason for Transfer Out:	_____		

For OPT participants only. Completion or OPT End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you currently working either on or off campus? Yes No

All work-related authorizations issued through NMSU I-20 will no longer be valid after the SEVIS record is transferred. Continued employment beyond that date would require new approval from your transfer-in school.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FOR DSO USE ONLY:

SEVIS update on: \_\_\_\_\_ By: \_\_\_\_\_ with a transfer release date of: \_\_\_\_\_.

PLEASE RETURN THIS FORM TO [ISSS@NMSU.EDU](mailto:iss@nmsu.edu)